

I3 Academy - MEDICATION ADMINISTRATION POLICY

There are times when students with chronic illnesses and conditions may require medication administration during school hours. Most medication, when possible, will be given by the parent/guardian at home. The exception to this is medication that must be given before or along with meals or at other specific times during the school day ordered by the health care practitioner.

The following state regulations must be adhered to in order to provide safe administration of medications at school. Our goal is to assist students in maintaining an optimal state of wellness through safe administration of medication, thus, enhancing their educational experience.

All medication is stored in a locked medication cabinet in the locked health room for the health and safety of our school community.

1. All medication, whether prescription or over-the-counter, **MUST** have a signed permission form entitled "School Medication Prescriber/Parent Authorization"
2. For **prescription** medications, a physician signature **and** a parent signature is required. **NO PRESCRIPTION MEDICINES MAY BE GIVEN WITHOUT THIS FORM SIGNED BY BOTH PARENT AND PHYSICIAN.**
3. For over-the-counter medications, a "School Medication Prescriber/Parent Authorization" form is also needed. However, only the **parent's signature** is necessary. You must also provide the medication in the original, unopened container. **Schools are not allowed to keep stock medicines like Tylenol or Advil. We can not administer any medication until BOTH signed permission and accompanying medication are obtained.**
4. All over-the-counter medication must be provided in the original, unopened container. Prescription medication must be brought in the properly labeled pharmacy bottle. No medication will be accepted loose in a plastic bag or otherwise unidentifiable.
5. All medication is to be delivered by the parent/legal guardian to the nurse or an adult in the office. Students are NOT allowed to bring any medication to school. **Please do not send medication to the school by your student in a book bag, lunch box, purse, etc. This is for the safety of your student as well as others.** Controlled medications like Adderall must be counted when brought to school. Please wait while the nurse or school employee counts the medication.

6. No medication is to be kept by the student. If your child uses an inhaler for asthma and needs to keep it on his/her person, an additional permission for self-administration is also required. Both physician and parent must indicate permission on the authorization form.
7. Epi-pens prescribed for students, unless otherwise ordered by the healthcare provider, will be kept in the health room. Students who require the availability of an Epi-pen for allergic reactions, and have received training, and signed permission from both the health care provider and the parent using the School Medication Prescriber/Parent Authorization form, may carry the epi-pen on their person. Students with permission to self-carry will submit to periodic training and check off by the school nurse.
8. The first dose of a new medication should NOT be given at school in case of an allergic reaction. The parent/guardian will contact the school nurse if the student has started a new medication that may cause an allergic reaction.
9. Medications will be administered according to the following 'RIGHTS':
 - Right student • Right medication • Right dose • Right route (mouth, topical, eye, ear, aerosol, injectable, etc.) • Right time • Right documentation